

to the “OTM-R POLICY- OPEN TRANSPARENT MERIT-BASED RECRUITMENT PROCESS”

**Assistant professor in the group of research and teaching staff,
Department of Materials Engineering and Production Systems**

Lodz University of Technology is one of the best technical universities in Poland. It has over 75 years of tradition and experience in training professionals and conducting research. It is an attractive partner for business. It cooperates with the largest companies at home and abroad. It conducts research at a European level, creates new technologies and patents in collaboration with the leading research centers all over the world. One of the pillars of Lodz University of Technology management is equal treatment of employees, regardless of their gender, age, race or other demographic and social characteristics. In 2016, TUL was the first technical university in Poland to receive the HR EXCELLENCE IN RESEARCH award certifying that the University applies the principles of the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers.

I. Requirements for the candidate:

1. Hold a PhD degree in social sciences in the discipline of management and quality sciences or economic sciences in the discipline of management or economic sciences in the discipline of economics from a prestigious national or foreign university.
2. Scientific interests (confirmed by scientific publications and doctoral dissertation) and theoretical and practical knowledge in the field of maintenance management (Maintenance Management, TPM) and logistics (Logistics, Supply Chain Management).
3. Experience in conducting didactic classes (lectures, exercises, laboratories, projects, etc.), in particular, related to maintenance management, logistics and supply chain management, production engineering or/and management and production engineering in Polish as well as in English.
4. Fluency in written and spoken Polish and English (certified), due to the need to conduct classes in both languages.

II. Job description:

1. Job title: Assistant Professor
2. Staff group: research and teaching
3. Scientific discipline in which the candidate will conduct research: social sciences in management and quality sciences and/or mechanical engineering.
4. Research duties: conducting research, managing scientific projects, fundraising for conducting research, publishing research findings in high-impact academic journals and monographs, developing research skills.
5. Teaching duties: conducting didactic classes (lectures, exercises, laboratories, projects, etc.).
6. Participation in organizational works and activities to the benefit of the University and the unit.

III. List of required documents:

1. Application for employment addressed to the Rector of the Lodz University of Technology;

2. [Personal questionnaire for a person applying for employment at the Lodz University of Technology constituting Appendix No.1.1 to the “OTM-R POLICY- OPEN TRANSPARENT MERIT-BASED RECRUITMENT PROCESS”](#);
3. [Data Protection Clause constituting Appendix No. 1.2 to the “OTM-R POLICY- OPEN TRANSPARENT MERIT-BASED RECRUITMENT PROCESS”](#);
4. [Consent to processing of personal data constituting Appendix No. 1.3 to the “OTM-R POLICY- OPEN TRANSPARENT MERIT-BASED RECRUITMENT PROCESS”](#);
5. List of academic achievements (publications, ongoing/completed research projects - especially those financed from external funds);
6. Certified copies/copies of diplomas;
7. Other documents confirming qualifications.

IV. Place, form and date for submission of documents (with indication of the possibility of their collection).

Applications will be accepted until 19.02.2023 in an electronic or paper version. Please send your documents to Lodz University of Technology, Department of Materials Engineering and Production Systems, Stefanowskiego Street 1/15, 90-537 Łódź. If documents are to be sent by post, please include the words 'Job Application' on the envelope. Candidates will be able to collect the application documents within 30 days after the selection process ends.

V. Contact details, postal and e-mail address to which documents and scans may be sent:
Agata Golnik email: w1k14@adm.p.lodz.pl

VI. The expected date of completing the selection process - February 2023

PERSONAL INFORMATION FORM
FOR APPLICANTS FOR EMPLOYMENT AT LODZ UNIVERSITY OF TECHNOLOGY

1. First name(s) and family name

2. Date of birth

3. Contact details
(provided by the applicant)

4. Education (where required for specific duties or jobs)
.....
(name of school and graduation date)

.....
(occupation, specialisation, degree, professional title, academic title)

5. Professional qualifications (where required for specific duties or jobs)
.....
(courses, postgraduate education, other forms of further development of knowledge and skills)

6. Employment history (where required for specific duties or jobs)
.....
.....
(employment periods and jobs held at previous employers')

7. Additional personal information, where the right or the duty to disclose it exists under specific regulations
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.....

.....
(place and date)

.....
(signature of the applicant)

Data Privacy Statement for job candidates

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, Official Journal of the EU L 119/1), hereinafter referred to as "GDPR", we inform you as follows:

- 1) Lodz University of Technology with the registered office in Lodz is the Controller of your personal data;
- 2) We have appointed a Data Protection Officer to supervise the compliance of personal data processing, who can be contacted in matters concerning the protection of your personal data at the following e-mail address: rbi@adm.p.lodz.pl; telephone number: 42 631 2039; or in writing to the address of our registered office: Lodz University of Technology, Żeromskiego 116, 90-924 Łódź;
- 3) As the controller, we will process your data for the purpose of the recruitment process for the position indicated, based on your consent (Article 6(1)(a) GDPR);
- 4) You have the right to withdraw your consent to the processing of your personal data at any time, but such withdrawal shall not affect the lawfulness of the processing effected on the basis of your consent prior to its withdrawal;
- 5) You have the right to lodge an objection against the processing of the data as set out above at any time. We will cease to process your data for these purposes unless we can demonstrate that there are compelling legitimate grounds for us to do so which override your interests, rights, and freedoms, or that your data will be required for the possible establishment, assertion, or defense of claims;
- 6) Your personal data provided in the CV, personal information form for the applicant for employment, and copies of documents supporting your professional experience, education, additional credentials and qualifications will be processed for the period in which claims related to the recruitment process may arise, i.e. for 6 months following the conclusion of the recruitment process. For individuals who have given their consent to the processing of personal data for the purposes of future recruitment, for a period of 12 months following the conclusion of the recruitment process during which the consent has been given;
- 7) Only individuals authorized by the Controller to process your data in the performance of their duties will have access to your data;
- 8) Your personal data will not undergo automated processing and will not be subject to profiling;
- 9) Under GDPR, you shall further have:
 - a) the right to access your data and to receive copies thereof,
 - b) the right to rectification (amendment) of your data,
 - c) the right to erasure/to be forgotten, restriction of data processing,
 - d) the right to data portability,
 - e) right to file a complaint to the supervisory authority - President of the Personal Data Protection Office, Stawki 2, 00-193 Warsaw.

.....
(date and signature of the candidate)

**Consent of the candidate to the processing of personal
data(pursuant to Article 7 GDPR)**

I consent to the processing of my personal data by Lodz University of Technology, the Controller of
thedata included in the following documents that I have submitted:

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for the purpose of recruitment/employment*.

I hereby declare that I have been informed of the right to withdraw my consent at any time, effective
asof the date of submission of the withdrawal of consent.

The Controller (or an authorised representative) has also informed me that the withdrawal of consent
does not affect the lawfulness of the processing performed on the basis of the said consent prior to its
withdrawal.

.....
(date and signature of the candidate)

* delete as appropriate