

Annex no. 1

to The OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT

Assistant Professor, Research and Teaching Staff / Department of Humanities / Institute of Marketing and Sustainable Development/ Faculty of Organisation and Management

Lodz University of Technology is one of the finest universities of technology in Poland. Its tradition and experience in training professionals and conducting research date back more than 75 years. It is an attractive partner for business. It cooperates with the largest national and international corporations. It conducts research of a European standard, develops new technologies and creates innovation in collaboration with the leading research centres all over the world. One of the pillars of Lodz University of Technology management is equal treatment of staff regardless of their gender, age, race or other demographic and social characteristics. In 2016, TUL was the first technical university in Poland to receive the HR EXCELLENCE IN RESEARCH award certifying that the University adheres to the principles of *the European Charter for Researchers* and *the Code of Conduct for the Recruitment of Researchers*.

1. The requirements to be met by the candidate (detailed description of the knowledge, qualifications, skills, and professional experience).

We expect the candidate to provide the following:

- Doctoral degree in psychology.
- The willingness to assign at least 25% of the achievements to the discipline of management and quality sciences.
- Research interests focusing on the managerial psychology, work and organizational psychology, social psychology.
- Willingness to teach in the so-called 'humanistic-social block': basics of social psychology, social aspects of engineering, social aspects of work.
- Academic achievements in the field of psychology.
- Fluency in spoken and written Polish and English in connection with conducting research, teaching and organizational activities in both languages.
- Academic achievements in the field of management and quality sciences or related areas would be an additional asset.

2. Specification of the terms and conditions of employment and authority associated with the position.

The job offer concerns a position in the Department of Humanities at the Institute of Marketing and Sustainable Development in the Faculty of Organisation and Management of the University of Łódź. Full-time position. The job is expected to start on 1 October 2023.

3. Description of the expected responsibilities and duties.

The person employed as Assistant Professor in the group of research and didactic employees in the Department of Humanities will be obliged to conduct scientific research in the declared area, present and publish its results, and conduct current reporting in this respect resulting from the regulations in force at the University.

The scope of the tasks also includes conducting classes, preparing materials and participating in other teaching activities indicated by the supervisor or resulting from internal regulations.







Duties may also include organisational work related to the day-to-day operations of the unit and tasks resulting from direct decisions of the supervisor.

4. List of the required documents:

- 1) application for employment for the Rector of TUL;
- 2) annex-no.-1.1_personal-information-form, to The "OTM-R POLICY OPEN TRANSPARENT MERIT-BASED RECRUITMENT";
- 3) annex-no.-1.2_data-privacy-statement-for-job-candidates, to The "OTM-R POLICY OPEN TRANSPARENT MERIT-BASED RECRUITMENT";
- 4) annex-no.-1.3_consent-of-the-candidate-to-the-processing-of-personal-data, to The "OTM-R POLICY OPEN TRANSPARENT MERIT-BASED RECRUITMENT";
- 5) please send a scan of your PhD diploma;
- 6) self-report describing all previous and current research activities.

5. The place, manner, and deadline for submitting the documents (as well as information concerning their return);

Applications will be accepted until 27 August 2023 in electronic or paper form at the secretary's office of the Faculty of Organisation and Management, Łódź University of Technology, p. 2.22, 221 Wólczańska Street, 93-005 Łódź.

6. Contact person and postal and e-mail addresses to which documents or scans thereof may be forwarded;

In matters related to the application procees, please contact Ms. Alicja Musiał-Paczkowska at 042 631 37 68. Documents and scans can be sent by e-mail to the following address: deanmngmt@adm.p.lodz.pl

7. The expected date of the announcement of the decision September 2023







to The OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT

PERSONAL INFORMATION FORM FOR APPLICANTS FOR EMPLOYMENT AT LODZ UNIVERSITY OF TECHNOLOGY

1.	First name(s) and family name	
2.	Date of birth	
3.	Contact details	
4.	Education (where required for specific duties or jobs)	
	(name of school and graduation date)	
	(occupation, specialisation, degree, professional title, academic title)	
5.	Professional qualifications (where required for specific duties or jobs)	
	(courses, postgraduate education, other forms of further development of knowledge and skills)	
6.	Employment history (where required for specific duties or jobs)	
	(employment periods and jobs held at previous employers')	
7.	Additional personal information, where the right or the duty to disclose it exists under specific regulations	
	te and date) (signature of the applicant)	•••







Annex no. 1.2

to The OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT

Data Privacy Statement for job candidates

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, Official Journal of the EU L 119/1), hereinafter referred to as "GDPR", we inform you as follows:

- 1) Lodz University of Technology with the registered office in Lodz is the Controller of your personal data;
- 2) We have appointed a Data Protection Officer to supervise the compliance of personal data processing, who can be contacted in matters concerning the protection of your personal data at the following e-mail address: iod@adm.p.lodz.pl; telephone number: 42 631 2039; or in writing to the address of our registered office: Lodz University of Technology, Żeromskiego 116, 90-924 Łódź;
- 3) As the controller, we will process your data for the purpose of the recruitment process for the position indicated, based on your consent (Article 6(1)(a) GDPR);
- 4) You have the right to withdraw your consent to the processing of your personal data at any time, but such withdrawal shall not affect the lawfulness of the processing effected on the basis of your consent prior to its withdrawal:
- 5) You have the right to lodge an objection against the processing of the data as set out above at any time. We will cease to process your data for these purposes unless we can demonstrate that there are compelling legitimate grounds for us to do so which override your interests, rights, and freedoms, or that your data will be required for the possible establishment, assertion, or defense of claims;
- 6) Your personal data provided in the CV, personal information form for the applicant for employment, and copies of documents supporting your professional experience, education, additional credentials and qualifications will be processed for the period in which claims related to the recruitment process may arise, i.e. for 6 months following the conclusion of the recruitment process. For individuals who have given their consent to the processing of personal data for the purposes of future recruitment, for a period of 12 months following the conclusion of the recruitment process during which the consent has been given;
- 7) Only individuals authorized by the Controller to process your data in the performance of their duties will have access to your data;
- 8) Your personal data will not undergo automated processing and will not be subject to profiling;
- 9) Under GDPR, you shall further have:
- a) the right to access your data and to receive copies thereof,
- b) the right to rectification (amendment) of your data,
- c) the right to erasure/to be forgotten, restriction of data processing,
- d) the right to data portability,
- e) right to file a complaint to the supervisory authority President of the Personal Data Protection Office, Stawki 2, 00-193 Warsaw.

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Annex no. 1.3 to The OTM-R POLICY – OPEN TRANSPARENT MERIT-BASED RECRUITMENT

Consent of the candidate to the processing of personal data (pursuant to Article 7 GDPR)

I consent to the processing of my personal data by Lodz U data included in the following documents that I have subm	itted:
for the purpose of recruitment/employment*.	
I hereby declare that I have been informed of the right to wo of the date of submission of the withdrawal of consent.	rithdraw my consent at any time, effective as
The Controller (or an authorised representative) has also does not affect the lawfulness of the processing performed withdrawal.	
	(date and signature of the candidate)
* delete as appropriate	

