

Annex no. 1

to The OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT

# Professor in the group of research and teaching staff, Faculty of Electrical, Electronic, Computer and Control Engineering, Institute of Electrical Power Engineering

Lodz University of Technology is one of the finest universities of technology in Poland. Its tradition and experience in training professionals and conducting research date back more than 75 years. It is an attractive partner for business. It cooperates with the largest national and international corporations. It conducts research of a European standard, develops new technologies and creates innovation in collaboration with the leading research centers all over the world. One of the pillars of Lodz University of Technology management is equal treatment of staff regardless of their gender, age, race or other demographic and social characteristics. In 2016, TUL was the first technical university in Poland to receive the HR EXCELLENCE IN RESEARCH award certifying that the University adheres to the principles of the *European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers*.

# 1. The requirements to be met by the candidate (detailed description of the knowledge, qualifications, skills, and professional experience):

- professor's title in the scientific discipline of automatics, electronics, electrical engineering, and space technologies,
- documented knowledge in the field of power engineering, in particular: power quality, short-circuit theory, control of power systems and renewable energy sources,
- minimum 10 years of teaching experience confirmed by employment at Polish or foreign universities,
- · documented participation in the implementation of international scientific and research projects,
- experience in preparing scientific reports and publications in English, confirmed by at least two scientific publications in journals included in the "List of scientific journals and peer-reviewed materials from international conferences" published by the Minister of Science and Higher Education,
- experience in laboratory work for scientific and research projects,
- knowledge of numerical modeling in PSCAD and MATLAB environments,
- knowledge of Polish language to the extent necessary to conduct classes,
- knowledge of English, knowledge of Ukrainian will be an additional advantage.

### 2. Specification of the terms and conditions of employment and authority associated with the position:

- full-time employment at the Institute of Electrical Power Engineering of the Lodz University of Technology,
- employment contract for an indefinite period,
- expected start date of work: July 1, 2024.

#### 3. Description of the expected responsibilities and duties:

The person selected in this competition will participate in all scientific and research works and tasks as well as the teaching process carried out at the Faculty of Electrical Engineering, Electronics, Computer Science and Automatics and at the Institute of Electrical Power Engineering. The candidate's main duties will include:

- conducting and documenting scientific and research activities and participating in the dissemination of the results of this activity,
- conducting full-time teaching classes, including lectures, seminars, laboratories, and supervision of diploma theses,
- participation in organizational work for the University and the Institute,
- regular publication of research results in national and/or international scientific journals.







#### 4. List of the required documents:

- 1) Application for employment to the Rector of Lodz University of Technology.
- 2) Personal questionnaire for a person applying for employment at Lodz University of Technology, as provided in Annex no. 1.1 to the OTM-R POLICY OPEN TRANSPARENT MERIT-BASED RECRUITMENT.
- 3) Data Privacy Statement as provided in Annex no. 1.2 to the OTM-R POLICY OPEN TRANSPARENT MERIT-BASED RECRUITMENT.
- 4) Consent to the processing of personal data, as provided in Annex no. 1.3 to the OTM-R POLICY OPEN TRANSPARENT MERIT-BASED RECRUITMENT.
- 5) True copies/copies of diplomas.
- 6) Other documents proving the qualifications.

# 5. The place, manner, and deadline for submitting the documents (as well as information concerning their return):

Documents should be sent electronically to the e-mail address of the secretariat of the Institute of Electrical Power Engineering of the Lodz University of Technology: <a href="www.w2i22@adm.p.lodz.pl">w2i22@adm.p.lodz.pl</a> or by traditional mail to the following address: Politechnika Łódzka, Instytut Elektroenergetyki, ul. Stefanowskiego 20, 90-537 Łódź,

#### until 20th April 2024, 10:00.

In case of submitting the offer electronically to an e-mail address, all required documents/attachments should be sent in the form of PDF files (the total size of the attached files should not exceed 10 MB).

Persons who meet the formal and competition requirements may be invited to an interview. Information regarding a possible job interview will be sent to job applicants by e-mail.

Candidates will be able to collect submitted documents related to the competition for a period of 30 days from the end of the competition.

## 6. Contact person and postal and e-mail addresses to which documents or scans thereof may be forwarded:

Additional information about the competition can by provided by the director of the Institute of Electrical Power Engineering of the Lodz University of Technology dr hab. inż. Andrzej Wędzik, e-mail: <a href="mailto:andrzej.wedzik@p.lodz.pl">andrzej.wedzik@p.lodz.pl</a>.

7. The expected date of the announcement of the decision: 22nd April 2024.

### Furthermore, as regards academic staff:

#### 8. It is recommended that the notice include the following information materials for the candidate:

- 1) A description of the profile of the unit announcing the competition.
- 2) A description of the leading research undertaken in the unit.
- 3) Other information that presents the unit in an appealing way and encourages the candidate to apply, as set out in the official form for employment opportunity advertisers provided as Annex no. 1.4 to OTM-R POLICY OPEN TRANSPARENT MERIT-BASED RECRUITMENT.
- 9. If documents are to be sent by post, please include the words 'Job Application' on the envelope.







Annex no. 1.1 to The OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT

# PERSONAL INFORMATION FORM FOR APPLICANTS FOR EMPLOYMENT AT LODZ UNIVERSITY OF TECHNOLOGY

1.	First name(s) and family name	
2.	Date of birth	
3.	Contact details	
4.	Education (where required for specific duties or jobs) .	
	(name of school and graduation	
	(occupation, specialisation, degree, profession	
5.	Professional qualifications (where required for specific	duties or jobs)
	(courses, postgraduate education, other forms of furth	er development of knowledge and skills)
6.	Employment history (where required for specific duties	
	(employment periods and jobs held a	at previous employers')
7.	Additional personal information, where the right or the regulations	
 (plac	ace and date)	(signature of the applicant)







Annex no. 1.2 to The OTM-R POLICY - OPEN TRANSPARENT MERIT-BASED RECRUITMENT

### **Data Privacy Statement for job candidates**

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, Official Journal of the EU L 119/1), hereinafter referred to as "GDPR", we inform you as follows:

- 1) Lodz University of Technology with the registered office in Lodz is the Controller of your personal data;
- 2) We have appointed a Data Protection Officer to supervise the compliance of personal data processing, who can be contacted in matters concerning the protection of your personal data at the following e-mail address: iod@adm.p.lodz.pl; telephone number: 42 631 2039; or in writing to the address of our registered office: Lodz University of Technology, Żeromskiego 116, 90-924 Łódź;
- 3) As the controller, we will process your data for the purpose of the recruitment process for the position indicated, based on your consent (Article 6(1)(a) GDPR);
- 4) You have the right to withdraw your consent to the processing of your personal data at any time, but such withdrawal shall not affect the lawfulness of the processing effected on the basis of your consent prior to its withdrawal;
- 5) You have the right to lodge an objection against the processing of the data as set out above at any time. We will cease to process your data for these purposes unless we can demonstrate that there are compelling legitimate grounds for us to do so which override your interests, rights, and freedoms, or that your data will be required for the possible establishment, assertion, or defense of claims;
- 6) Your personal data provided in the CV, personal information form for the applicant for employment, and copies of documents supporting your professional experience, education, additional credentials and qualifications will be processed for the period in which claims related to the recruitment process may arise, i.e. for 6 months following the conclusion of the recruitment process. For individuals who have given their consent to the processing of personal data for the purposes of future recruitment, for a period of 12 months following the conclusion of the recruitment process during which the consent has been given;
- 7) Only individuals authorized by the Controller to process your data in the performance of their duties will have access to your data;
- 8) Your personal data will not undergo automated processing and will not be subject to profiling;
- 9) Under GDPR, you shall further have:
- a) the right to access your data and to receive copies thereof,
- b) the right to rectification (amendment) of your data,
- c) the right to erasure/to be forgotten, restriction of data processing,
- d) the right to data portability,
- e) right to file a complaint to the supervisory authority President of the Personal Data Protection Office, Stawki 2, 00-193 Warsaw.

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Annex no. 1.3 to The OTM-R POLICY – OPEN TRANSPARENT MERIT-BASED RECRUITMENT

# Consent of the candidate to the processing of personal data (pursuant to Article 7 GDPR)

I consent to the processing of my personal data by Lodz University of Technology, the Controller of the data included in the following documents that I have submitted:
for the purpose of recruitment/employment*.
I hereby declare that I have been informed of the right to withdraw my consent at any time, effective as of the date of submission of the withdrawal of consent.
The Controller (or an authorised representative) has also informed me that the withdrawal of consent does not affect the lawfulness of the processing performed on the basis of the said consent prior to its withdrawal.
(date and signature of the candidate)
* delete as appropriate



